

Cbonds Add-in for Office 365 sideload guide



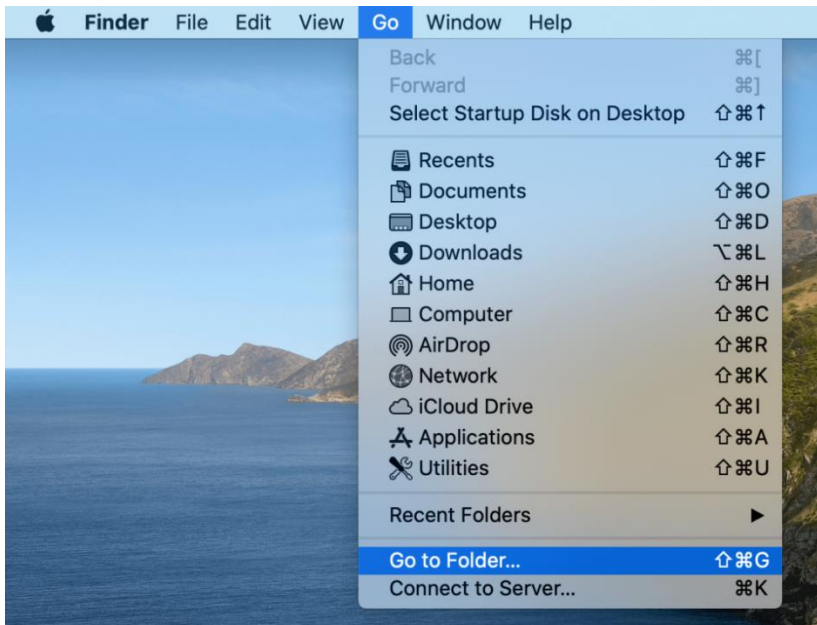


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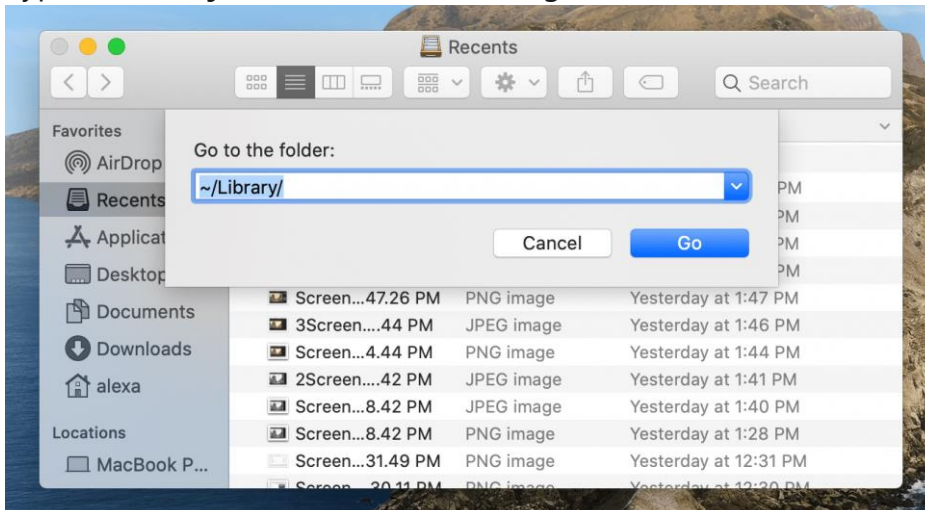
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Sideload Cbonds Add-in for Office 365 on Mac

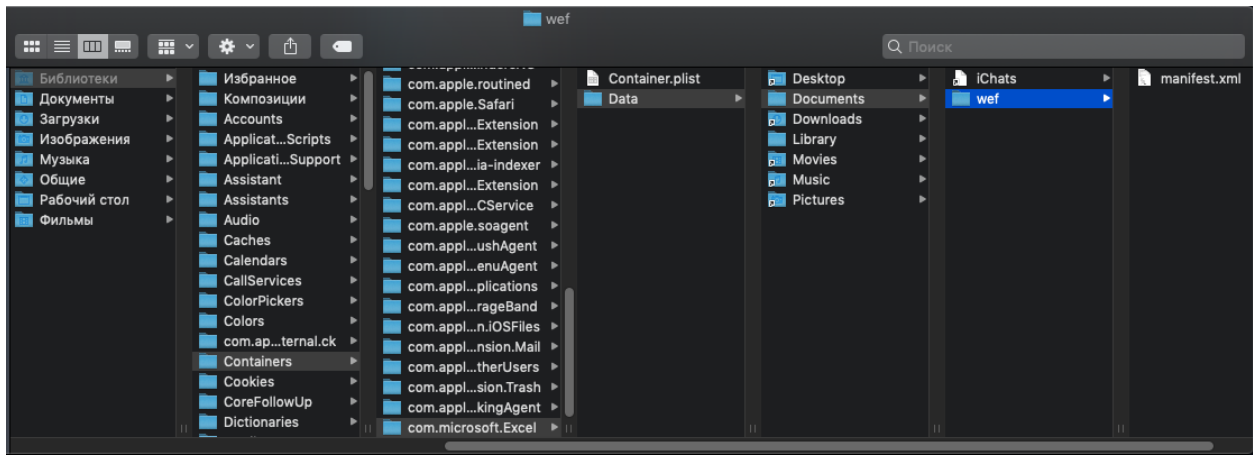
1. Open Finder window.
2. Click Go in a Menu Bar → select Go to Folder.



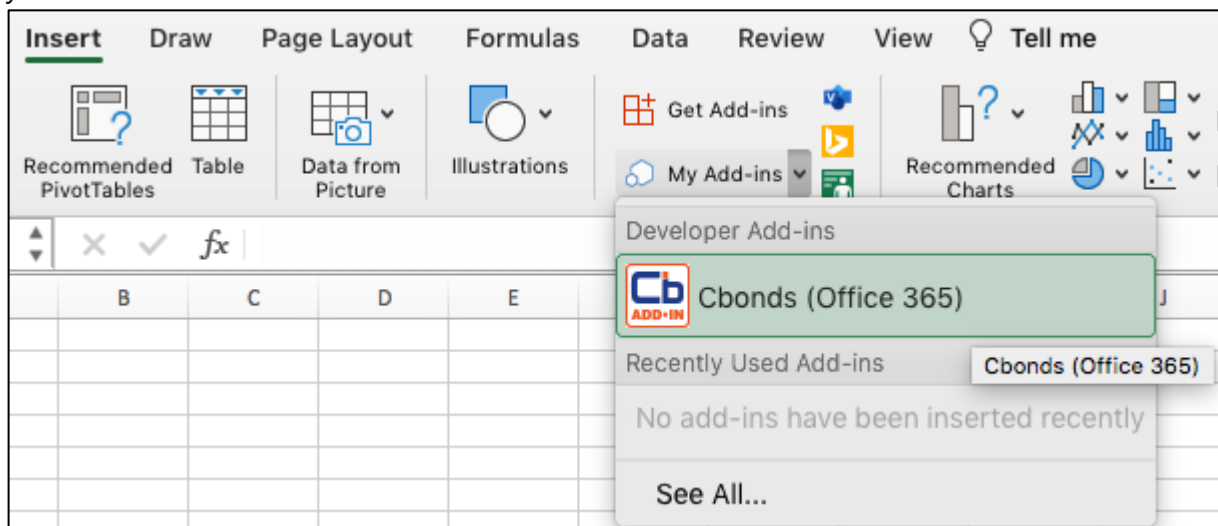
3. Type **~/Library** and click Go in a dialog window.



4. Go to the **wef** folder by the address **Library->Containers->com.microsoft.Excel->Data->Documents->wef**. If the wef folder doesn't exist on your computer, create it.



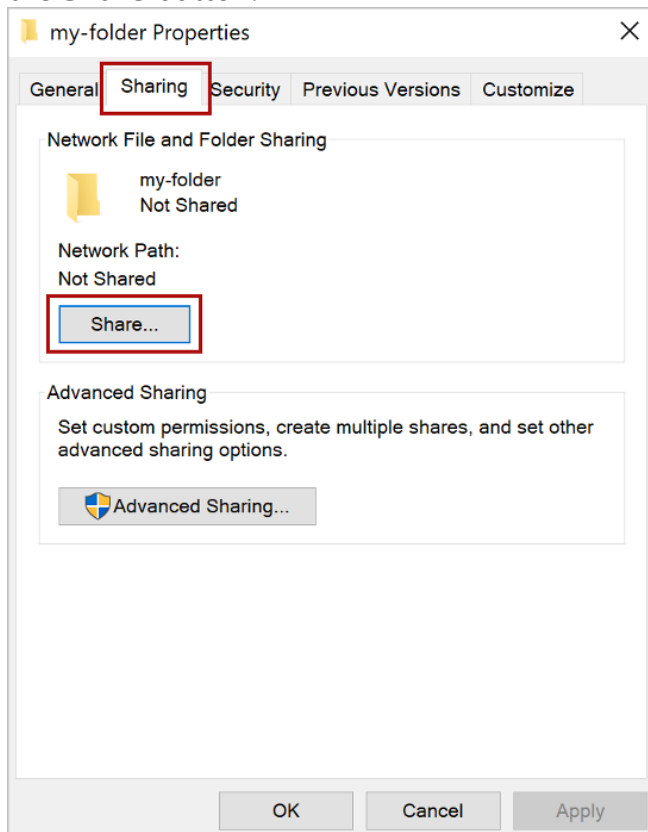
5. Copy the **manifest.xml** file to this folder.
6. **Open Excel**, and then open a document. **Restart** Excel if it's already running.
7. In Excel, choose **Insert > Add-ins > My Add-ins** (drop-down menu), and then choose your add-in.



Sideload Cbonds Add-in for Office 365 on Windows

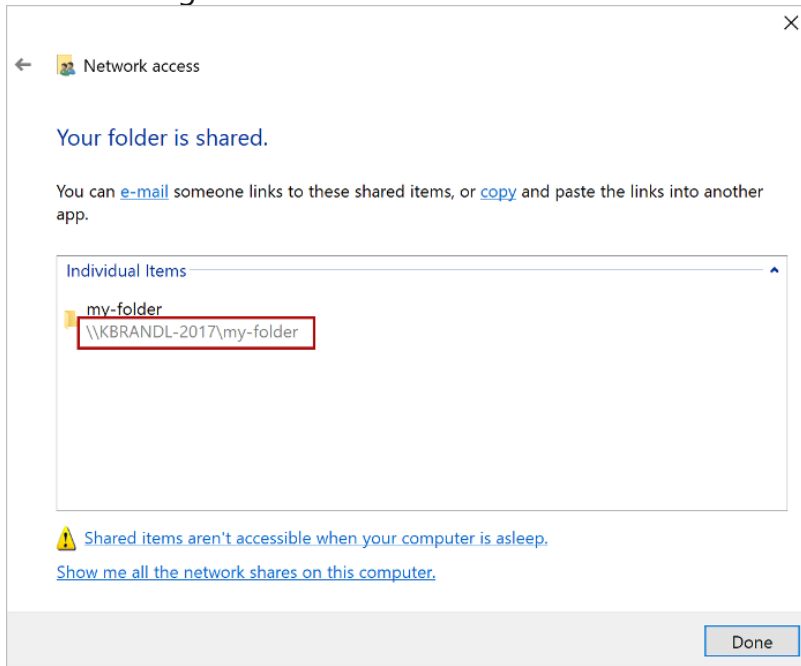
Share a folder

1. In File Explorer on the Windows computer where you want to host your add-in, create a folder, and add the manifest.xml file to it. This folder will be used as your shared folder catalog.
2. Open the context menu for the folder you want to use as your shared folder catalog (right-click the folder) and choose **Properties**.
3. Within the **Properties** dialog window, open the **Sharing** tab and then choose the **Share** button.



4. Within the **Network access** dialog window, add yourself and any other users and/or groups with whom you want to share your add-in. You will need at least **Read/Write** permission to the folder. After you have finished choosing people to share with, choose the **Share** button.
5. When you see confirmation that **Your folder is shared**, make note of the full network path that's displayed immediately following the folder name. (You will need to enter this value as the **Catalog Url** when you [specify the shared folder as a trusted catalog](#), as described in the next section of this article.) Choose the **Done** button to close the **Network**

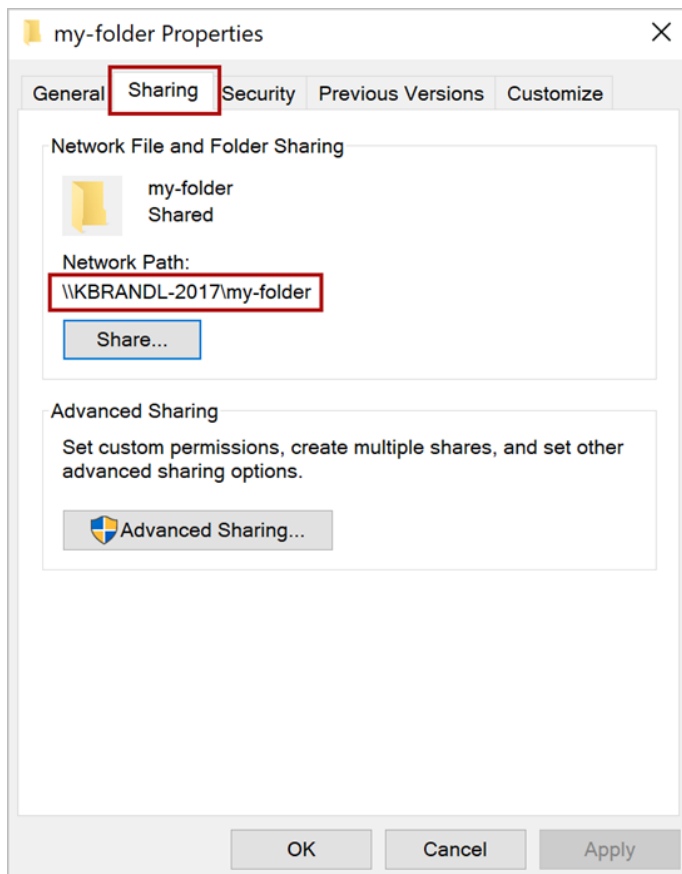
access dialog window.



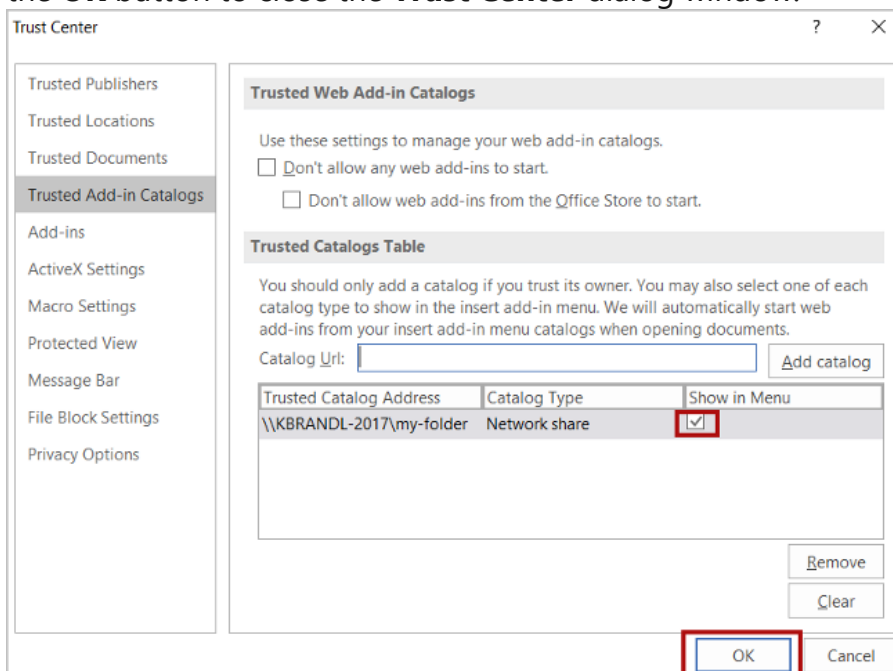
6. Choose the **Close** button to close the **Properties** dialog window.

Specify the shared folder as a trusted catalog

1. Open a new document in Excel.
2. Choose the **File** tab, and then choose **Options**.
3. Choose **Trust Center**, and then choose the **Trust Center Settings** button.
4. Choose **Trusted Add-in Catalogs**.
5. In the **Catalog Url** box, enter the full network path to the folder that you **shared** previously. If you failed to note the folder's full network path when you shared the folder, you can get it from the folder's **Properties** dialog window, as shown in the following screenshot.



6. After you've entered the full network path of the folder into the **Catalog Url** box, choose the **Add catalog** button.
7. Select the **Show in Menu** check box for the newly-added item, and then choose the **OK** button to close the **Trust Center** dialog window.



8. Choose the **OK** button to close the **Options** dialog window.



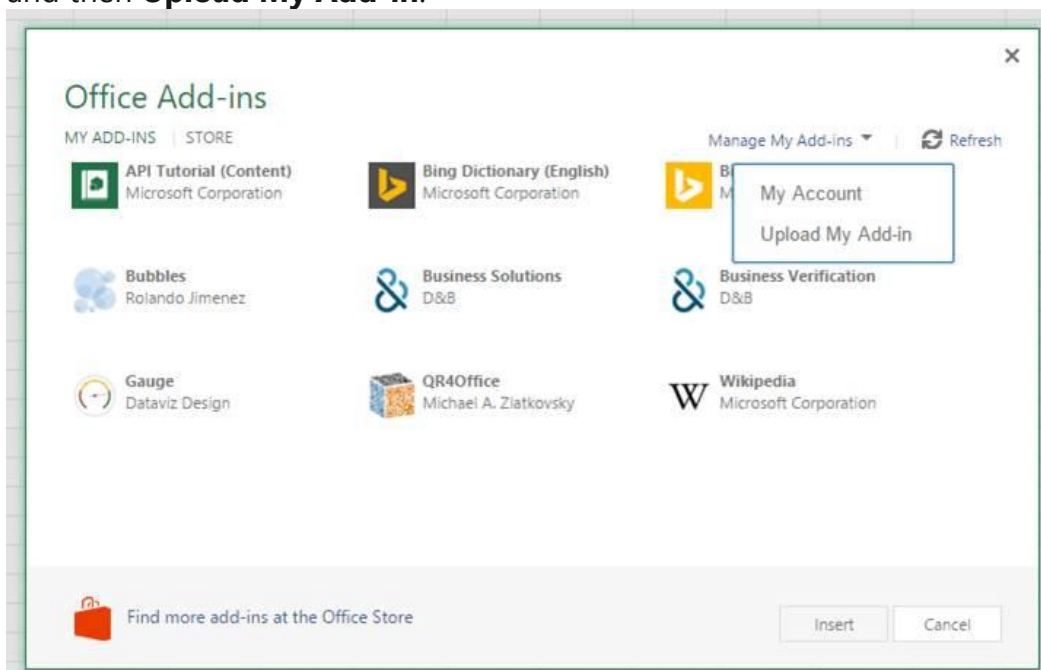
9. Close and reopen the Office application so your changes will take effect.

Sideload your add-in

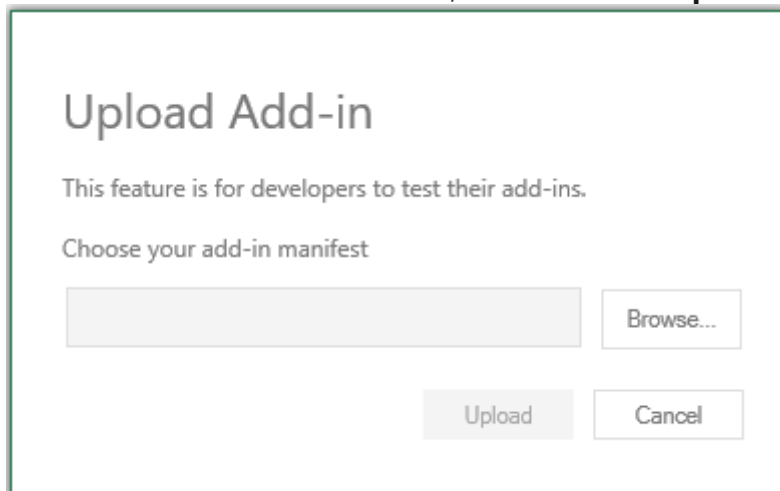
1. In Excel select **My Add-ins** on the **Insert** tab of the ribbon.
2. Choose **SHARED FOLDER** at the top of the **Office Add-ins** dialog box.
3. Select **Cbonds (Office 365)** and choose **Add** to insert the add-in.

Sideload an Office Add-in in Office on the web

1. Open [Office on the web](#).
2. In **Get started with the online apps now**, choose **Excel**, **Word**, or **PowerPoint**; and then open a new document.
3. Open the **Insert** tab on the ribbon and, in the **Add-ins** section, choose **Office Add-ins**.
4. On the **Office Add-ins** dialog, select the **MY ADD-INS** tab, choose **Manage My Add-ins**, and then **Upload My Add-in**.



5. **Browse** to the add-in manifest file, and then select **Upload**.



6. Verify that **Cbonds (Office 365)** add-in is installed in the upper right corner of the Home tab.